



Bennelong Road, Sydney Olympic Park,

NSW 2127

Website: www.sopa-archery.org.au

Email: secretary@sopa-archery.org.au

SOPA Parking Permit Distribution Policy

The purpose of this policy is to describe the distribution of SOPA Parking permits.

SOPA is not obligated to provide parking to members and permits are subjected to our lease and Sydney Olympic Park Authority directives.

Ordinary Member Use Only

1. Eligibility and Application

Component	Policy Detail	Misuse Prevention Rationale
Eligibility	<p>Only current, financial SOPA Ordinary Members are eligible to apply for and receive a parking permit with a refundable deposit.</p> <p>All other membership classes are explicitly excluded.</p>	Establishes the exclusive user group, blocking misuse by non-eligible members.
Conduct Requirement	<p>All applicants must have a signed SOPA Code of Conduct on file before the permit application will be processed.</p> <p>Agreement to abide by the Code is a prerequisite for parking permit eligibility.</p>	Ensure all permit holders are formally aware of their responsibilities and ethical obligations to the association.
Status Verification	<p>Mandatory Annual Verification:</p> <p>The SOPA Administration will cross-reference with the official Membership Register to confirm:</p> <ol style="list-style-type: none"> 1) The member's status is "Ordinary," 2) The membership is current and financial for at least 3 months in the period of the permit validity to be eligible 	Prevents lapsed members or those with non-eligible status from acquiring or renewing a permit.



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Component	Policy Detail	Misuse Prevention Rationale
	to apply for the parking permit	
Vehicle Linking	The permit is issued only for a single vehicle, identified by its Vehicle Registration Number (Rego) . The Rego must be provided on the application form and will be printed on the permit with club stamp.	Prevents a member from distributing the permit for use in multiple vehicles.
Permit Limit	A maximum of one (1) parking permit may be issued per eligible Ordinary Member.	Prevents hoarding and limits the total supply of permits to the core eligible group.

2. Financials and Permit Return

Component	Policy Detail	Misuse Prevention Rationale
Refundable Deposit	A one-time refundable deposit of \$100 is required upon initial issuance of the permit. This deposit is held by SOPA and is not part of any annual membership fees.	Creates a financial incentive for the member to comply with the return policy, protecting the integrity of the permit system.
Deposit Refund Clause	The \$100 deposit will be refunded to the Member, provided the following two conditions are met: The physical permit is returned to SOPA Administration.	Ensures permits are removed from circulation promptly after they become invalid, preventing their continued display and misuse.



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3. Permit Distribution and Misuse Prevention

Component	Policy Detail	Misuse Prevention Rationale
Permit Features	The permit includes: 1) The SOPA Logo 2) Registered Vehicle Rego, 3) Clear Expiry Date.	Makes the permit useless in a different vehicle and allows enforcement to cross-check vehicle details immediately.
Non-Transferable	The permit is NON-TRANSFERABLE. It may only be used by the Ordinary Member listed on the application, and only in the registered vehicle.	This is the core defence against profiteering or casual sharing.
Display Requirements	The permit must be permanently affixed to the lower driver-side corner of the vehicle's front windscreen, fully visible from the exterior. Failure to display the permit correctly will be considered non-compliance which may be penalized by Sydney Olympic Park Authority rangers.	Ensures quick verification during parking patrols.
Lost/Stolen Permits	Lost or stolen permits must be reported immediately. A non-refundable replacement fee of \$50 will be charged. SOPA will issue a maximum of one replacement permit per 12-month period.	Discourages members from "losing" their permit to get a second one for misuse.

4. Enforcement and Sanctions

Component	Policy Detail	Sanction
Offence of Misuse*	Sydney Olympic Park Authority shall Issued a penalty infringement notice (fine)	Fine Only



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Component	Policy Detail	Sanction
<p>Severe Offence</p>	<p>Immediate and PERMANENT REVOCATION of all parking privileges, and a review of the member's SOPA Ordinary Membership status by the Board.</p> <p>Breach of the SOPA Code of Conduct through misuse of the parking permit will also be grounds for disciplinary action against the membership itself.</p>	<p>Permanent Ban</p>



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Appendix 1 – SOPA Club Parking Permits Features



[CLICK HERE TO APPLY FOR PARKING PERMIT](#)



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